

Policy Title: Camp and Clinic Policy

Applicability: College Employees: Administrators, Faculty, and Staff

Oversight Department: Camp and Clinic Policy – *Office of Business and Finance*

Purpose: The purpose of this policy is to provide College employees with the criteria for approval of camps and clinics on campus, and the associated procedures for usage of College facilities and resources.

Effective Adoption Date: March 11, 2010

Policy Statement: As an educational institution, Providence College may permit, sponsor, or host, programs and activities relating to athletics, academics, the arts, and spirituality. The College desires to provide a safe and welcoming environment that complies with legislative, regulatory, and insurance mandates to ensure the effective operation of the College. Guidelines and procedures manuals to help employees comply with this policy have been developed (*Athletic Camp Policy and Procedure Manual; Non-Athletic Camp Policy and Procedure Manual*).

Policy: Only employees of Providence College are allowed to sponsor or host camps. Overall authority to approve daily and overnight camps rests with the President and his Cabinet, or their designees. Specific procedures and approval processes vary depending upon the nature of the program or activity and the population of the participants. Full compliance with all procedures as outlined in the manuals referenced above is required.